**Terms and Conditions of Hire**

1 Vehicles hired shall only be used for the purposes for which they are booked. Strictly no furniture removals.

2 Only people holding a current MiDAS Certificate issue by South Gloucestershire shall drive a vehicle hired from Four Towns & Vale Link Community Transport.

3 The User Group shall be liable for any charge or claim arising from damage caused by negligence, except that which Four Towns & Vale Link Community Transport can recover from its own insurance, or where Four Towns & Vale Link Community Transport driver blame can be proven.

4 Vehicle keys must be collected as arranged at the time of booking.

5 It is the Driver's responsibility to ensure that the Log Sheet is completed, signed, and returned to the office with the vehicle key(s) on completion of use.

6 A charge of £50 will be made if a cancellation is made with less than 48 hours notice.

7 The User Group agrees to make payment of invoices from Four Towns & Vale Link Community Transport within Four Towns & Vale Link Community Transport’s standard trading conditions.

8 All vehicles shall be returned to Four Towns & Vale Link Community Transport at the time stated when the booking is made.

9 All vehicles should be returned in a clean and tidy state. Should a vehicle need to be cleaned by Four Towns & Vale Link Community Transport a charge of £50 will be made.

11 Any parking charges and/or fines will be the responsibility of the User Group.

11 Any fuel required must be bought using the vehicle-specific credit cards which are supplied with the vehicle.

10 The responsibility for the passengers and the vehicle rests ultimately with the driver at all times.

12 Four Towns & Vale Link Community Transport will do its best to provide the service required but cannot guarantee this.

13 Four Towns & Vale Link Community Transport cannot guarantee to provide a driver if a User Group’s own driver cannot drive for any reason.

Some of the above conditions are repeated later in this document at the relevant places.